

**MINUTES OF THE
SCHERTZ/SEGUIN LOCAL GOVERNMENT CORPORATION**

THE STATE OF TEXAS §
COUNTY OF GUADALUPE §

SCHERTZ/SEGUIN LOCAL §
GOVERNMENT CORPORATION §

On this the 19th day of January, 2023 the Schertz/Seguin Local Government Corporation (SSLGC) convened at 1:30 PM at SSLGC Administrative Building located at 108 W. Mountain Street, Seguin, Texas. The following board members being present:

Dudley Wait	President
Robin Dwyer	Vice-President
Richard Braud	Treasurer
Jack Hamlett	Secretary
Heath Anders	Director
David Scagliola	Ex-Officio
Donna Dodgen	Ex-Officio (virtual)

The following members were absent:

constituting a majority of the persons appointed to the Board and a quorum for the transaction of business, and notice of such meeting having been duly given in accordance with the provisions of Texas law. Also in attendance were:

Steve Parker	City Manager (City of Seguin) (Arrived at 2:30 PM)
Steve Williams	City Manager (City of Schertz) (Arrived at 1:40 PM)
Rick Cortes	Deputy City Manager (City of Seguin)
Patrick Lindner	General Counsel (Davidson, Troilo, Ream & Garza)
Samuel Aguirre	City Attorney (City of Seguin) (Arrived at 1:35 PM)
Connie Real	Real Estate Manager (City of Seguin) (Arrived at 1:50 PM)
Tim Howe	Water/Wastewater Director (City of Seguin)
Stephen Mayfield	Public Works (City of Schertz)
Larry Bush	Public Works (City of Schertz)
Susan Caddell	Finance Director (City of Seguin)
Joe Jenkins	Consultant (Walker Partners)
William "Hunter" Garza	Consultant (Walker Partners)
Nathan Cobler	Kimley-Horn
Bill Klemt	Consultant
Ben Benzaquen	SAWS
Dan Jackson	Willdan
Andrew McBride	General Manager (SSLGC)
Daniel G. Myers	Operations Manager (SSLGC)
Derrik Wesch	Superintendent (SSLGC)
Clarissa Barrientes	Office Administrator (SSLGC)

The first order of business was to Call the Meeting to Order

President Wait called the meeting to order at 1:32 PM

The second order of business was Public Comment

President Wait introduced the newest Board Member, Heath Anders.

The third order of business was the Election of Officers – Dudley Wait, President

Item Tabled.

President Wait made a motion to table the Election of Officers and take to the February Board Meeting. Secretary Hamlett seconded. Upon a vote being called, the motion carried by unanimous decision.

The fourth order of business was the Approval of Minutes for the meeting held December 15, 2022

Vice President Dwyer made a motion to approve minutes for the meeting held December 15, 2022 as presented. Treasurer Braud seconded. Upon a vote being called, the motion carried by unanimous decision.

The fifth order of business was Presentation of the General Manager's Report – Andrew McBride, General Manager & Daniel G. Myers P.E., Operations Manager

Mr. McBride updated the Board on the following:

➤ **GCUWCD**

The monthly meeting was held January 10, 2022; Mr. McBride attended. A copy of the agenda was included in the board packet. The next monthly meeting is scheduled for February 14, 2023.

➤ **GCGCD**

The monthly meeting was held January 12, 2022; Mr. McBride attended. A copy of the agenda was included in the board packet. The next monthly meeting is scheduled for February 9, 2023.

➤ **Region L**

The next Region L meeting is scheduled for February 2, 2023.

➤ **GMA 13**

The next GMA 13 meeting is scheduled for February 17, 2023.

➤ **Operations Update**

Mr. Myers went over the operations report that was included in the board packet.

➤ **Water Production**

Seasonal pumping and monthly water sales charts were included in the board packets. Water production for the month of December was 64.3% of the Gonzales County Underground Water Conservation District's monthly allowable.

The sixth order of business was Update Regarding Construction Projects

A. Parallel Pipeline & Guadalupe Project – Joseph Jenkins, Walker Partners

Mr. Jenkins provided an update regarding the project.

B. Owner's Representative Update – Nathan Cobler, Kimley-Horn

Mr. Cobler provided an update regarding the project.

The seventh order of business was Consideration/Approval of Consultation Agreement with Willdan Financial Services for Water Rates Study FY2023 – Andrew McBride, General Manager

SSLGC has a contract with Willdan Financial Services for three one-year renewal option. This agenda item is consideration to approve the second one-year renewal option of the contract.

Secretary Hamlett made a motion to approve consultant agreement with Willdan Financial Services. Vice President Dwyer seconded. Upon a vote being called, the motion carried by unanimous decision.

The eighth order of business was Consideration/Approval of Asset Management Software Program with Utility Cloud – Andrew McBride, General Manager & Daniel G. Myers, P.E., Operations Manager

➤ **Resolution # SSLGC R23-01**

Utility Cloud will improve operations and management of facilities and equipment.

Vice President Dwyer made a motion to approve the Resolution # SSLGC R23-01. Secretary Hamlett seconded. Upon a vote being called, the motion carried by unanimous decision.

The ninth order of business was Consideration/Approval of Annual Contract Renewal Letter for Chlorine with Brenntag Southwest – Andrew McBride, General Manager & Daniel G. Myers, P.E., Operations Manager

➤ **Resolution # SSLGC R23-02**

Item tabled.

Vice President Dwyer made a motion to table the annual contract renewal letter for chlorine with Brenntag Southwest. President Wait seconded. Upon a vote being called, the motion carried by unanimous decision.

The tenth order of business was Legislative Update – Billy Phenix, Legislative Consultant & Andrew McBride, General Manager

Mr. Phenix provided a list of bills he is tracking for SSLGC.

The eleventh order of business was Wholesale Water Contract(s) & Well Permits(s) – Andrew McBride, General Manager

No update given.

The twelfth order of business was Gonzales County & Guadalupe County Carrizo and Wilcox Water Leases and Property Transactions – Andrew McBride, General Manager

No update given.

The thirteenth order of business was Executive Session called under Chapter 551 Government Code, Section 551.071, to seek the advice of its attorney on legal matters, and Section 551.072, for Deliberations Regarding Real Estate

The fourteenth order of business was Consider and Take Action as Result of Agenda Item Number Fourteen

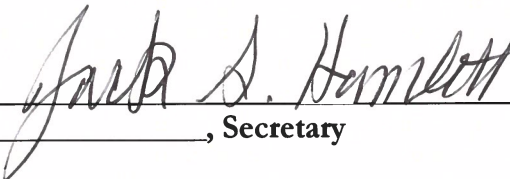
The fifteenth order of business was Consideration and/or Action on Questions and Possible Items to be placed on the Next Agenda

- Next SSLGC Board Meeting is scheduled for Thursday, February 16, 2023.
- Board of Elections
- Renewal Letter for chlorine with Brenntag Southwest
- Honor Ken Greenwald by naming structure/facilities

The sixteenth order of business was Adjournment

President Wait declared the meeting adjourned at 2:36 PM.

MINUTES APPROVED THIS 16th DAY OF February 2023.



_____, Secretary

_____, Assistant Secretary