

**MINUTES OF THE  
SCHERTZ/SEGUIN LOCAL GOVERNMENT CORPORATION**

**THE STATE OF TEXAS** §  
**COUNTY OF GUADALUPE** §  
  
**SCHERTZ/SEGUIN LOCAL** §  
**GOVERNMENT CORPORATION** §

On this the 16th day of March, 2023 the Schertz/Seguin Local Government Corporation (SSLGC) convened at 1:30 PM at SSLGC Administrative Building located at 108 W. Mountain Street, Seguin, Texas. The following board members being present:

Jack Hamlett	President
Robin Dwyer	Vice-President
Richard Braud	Treasurer
Heath Anders	Secretary
Tim Brown	Ex-Officio
Donna Dodgen	Ex-Officio (virtual)

The following members were absent:

constituting a majority of the persons appointed to the Board and a quorum for the transaction of business, and notice of such meeting having been duly given in accordance with the provisions of Texas law. Also in attendance were:

Rick Cortes	Deputy City Manager (City of Seguin)
Steve Williams	City Manager (City of Schertz) (Arrived at 1:33 PM)
Patrick Lindner	General Counsel (Davidson, Troilo, Ream & Garza)
Stephen Mayfield	Public Works (City of Schertz)
Susan Caddell	Finance Director (City of Seguin)
James Walter	Finance Director (City of Schertz)
Joe Jenkins	Consultant (Walker Partners)
William "Hunter" Garza	Consultant (Walker Partners)
Nathan Cobler	Kimley-Horn
Bill Klemt	Consultant
Billy Phenix	Consultant
Ben Benzaquen	SAWS
Alan Cockerell	Consultant
Kim Roach	Armstrong, Vaughan & Associates
Andrew McBride	General Manager (SSLGC)
Daniel G. Myers	Operations Manager (SSLGC)
Derrick Wesch	Superintendent (SSLGC)
Clarissa Barrientes	Office Administrator (SSLGC)

**The first order of business was to Call the Meeting to Order**

President Hamlett called the meeting to order at 1:32 PM

**The second order of business was Public Comment**

No Public Comment.

**The third order of business was the Approval of Minutes for the meeting held February 16, 2023**

Vice President Dwyer made a motion to approve minutes for the meeting held February 16, 2023. Treasurer Braud seconded. Upon a vote being called, the motion carried by unanimous decision.

**The fourth order of business was Presentation of the General Manager's Report – Andrew McBride, General Manager & Daniel G. Myers P.E., Operations Manager**

Mr. McBride updated the Board on the following:

- **GCUWCD**  
The monthly meeting was held March 14, 2023. A copy of the agenda was included in the board packet. The next monthly meeting is scheduled for April 11, 2023.
- **GCGCD**  
The monthly meeting was held March 9, 2023. A copy of the agenda was included in the board packet. The next monthly meeting is scheduled for April 13, 2023.
- **Region L**  
The next Region L meeting is scheduled for May 4, 2023.
- **GMA 13**  
The meeting was held on February 17, 2023.
- **Operations Update**  
Mr. Myers went over the operations report that was included in the board packet.
- **Water Production**  
Seasonal pumping and monthly water sales charts were included in the board packets. Water production for the month of February was 51.3% of the Gonzales County Underground Water Conservation District's monthly allowable.

**The fifth order of business was Update Regarding Construction Projects**

**A. Parallel Pipeline & Guadalupe Project – Joseph Jenkins, Walker Partners**

Mr. Jenkins provided an update regarding the project.

**The sixth order of business was Presentation of FY2021-2022 Audit Report – Kim Roach, Armstrong, Vaughan & Associates**

Copies of the SSLGC FY2021-2022 Audit Report were included in the board packet. Ms. Roach with Armstrong, Vaughan & Associates, P.C., presented an overview of the report. Highlights of the report were as follows:

Ms. Roach began by stating there was a good audit this year with an unmodified opinion. No significant adjustments. Ms. Roach advised that there were no issues regarding the Public Investment Act.

Ms. Roach called attention to Page 9 of the Audit Report (Statement of Net Position). *Total Assets* was \$196,100,000, the majority of the total is made up of capital assets.

Ms. Roach moved to Page 10. *Total Liability* was 160,300,000. *Net Position* was \$37,500,000, 63% is considered unrestricted, available for spending as the Corporation needs, which is an increase from last year of \$2,700,000.

Ms. Roach moved to Page 11 (Statement of Revenues, Expenses, Changes in Net Position). *Total Revenues* were 20,000,000, an increase from the previous year primarily from water sales in the amount

of \$398,000. Overall, *Operating Expenses* were \$12,400,000, which is \$743,000 increase from prior year. *Non-operating expenses* of 4,900,000, the majority of that is from the interest paid towards bonds. *Net Position-End of Year*, an increase of 2,700,000.

**Vice President Dwyer made a motion to approve the Audit Report for FY2021-2022. Treasurer Braud seconded. Upon a vote being called, the motion carried by unanimous decision.**

**The seventh order of business was Consideration/Approval of Change Order No. 1 – Guadalupe Water Wells (Contract 1) – Joseph Jenkins, Walker Partners & Andrew McBride, General Manager**

Mr. Jenkins presented the change order that was included in the board packet.

**Vice President Dwyer made a motion to approve Change Order No. 1 for the Guadalupe Water Wells. Secretary Anders seconded. Upon a vote being called, the motion carried by unanimous decision.**

**The eighth order of business was Consideration/Approval of Walker Partners Request for Additional Construction Services – Andrew McBride, General Manager**

President Hamlett made a motion to approve Walker Partners request for additional construction services with a stipulation that Walker Partners is required to negotiate reimbursement of some of the cost due to circumstances beyond the control of the Corporation. Vice President Dwyer seconded. Upon a vote being called, the motion carried by unanimous decision.

**The ninth order of business was Invoice for 42-inch Pipeline Emergency Repair Relating to the Attempted Installation of Saddle – Roads and Well Collection Piping (Contract 2) – Joseph Jenkins, Walker Partners & Andrew McBride, General Manager**

Moved to Executive Session.

**The tenth order of business was Discussion and Action Regarding New Contract with Springs Hill WSC to Replace Expiring Contract – Andrew McBride, General Manager**

Moved to Executive Session.

**The eleventh order of business was Legislative Update – Billy Phenix, Legislative Consultant & Andrew McBride, General Manager**

Mr. Phenix gave an update.

**The twelfth order of business was Wholesale Water Contract(s) & Well Permits(s) – Andrew McBride, General Manager**

No update given.

**The thirteenth order of business was Gonzales County & Guadalupe County Carrizo and Wilcox Water Leases and Property Transactions – Andrew McBride, General Manager**

No update given.

**The fourteenth order of business was Executive Session called under Chapter 551 Government Code, Section 551.071, to seek the advice of its attorney on legal matters, and Section 551.072, for Deliberations Regarding Real Estate**

President Hamlett closed General Session at 2:37 PM.  
Executive Session was held from 2:41 PM to 3:25 PM.

**The fifteenth order of business was Consider and Take Action as Result of Agenda Item Number Fourteen**

President Hamlett reopened General Session at 3:30 PM.

**Agenda Item #9**

Vice President Dwyer moved to authorize payment to Garney. Treasurer Braud seconded. Upon a vote being called, the motion carried by unanimous decision.

**Agenda Item #10**

No Action Taken.

**The sixteenth order of business was Consideration and/or Action on Questions and Possible Items to be placed on the Next Agenda**

- Next SSLGC Board Meeting is scheduled for Thursday, April 20, 2023.

**The seventeenth order of business was Adjournment**

President Hamlett declared the meeting adjourned at 2:36 PM.

MINUTES APPROVED THIS 20th DAY OF April 2023.



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Heath Anders, Secretary

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\_\_\_\_\_, Assistant Secretary