



PLANNING &
CODES

Voluntary Annexation Petition

Property Owner(s): _____

Date Submitted: _____

Proposed Acreage to be Annexed: _____ General Location: _____

Submittal Requirements:

_____ 1. Completed annexation petition with each owner's original signature. Must include all owners' signatures if there are multiple owners of record.

_____ 2. A copy of the deed showing current ownership.

_____ 3. A clear and legible copy of the certified field notes (metes and bounds) describing the property that is being petitioned for annexation with a graphic exhibit (map, survey sketch or plat) clearly showing the property. The boundary description and the graphic exhibit must each be contained on an "8 1/2 x 11" sheet of paper. If the property is a subdivided lot, please submit a copy of the recorded plat.

_____ 4. If applicable, water and wastewater utilities agreements between the City and the applicant for extension of utilities.

To Be Completed By Staff:

Case Name: _____ Case Number: _____

Date Received: _____ Received by: _____

Date Accepted: _____ Accepted by: _____

Notice to Utility Providers: _____

City Council 1st Reading: _____ City Council 2nd Reading: _____



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Property & Ownership Information

Property Address: _____

Total Number of Acres: _____ Total Number of Tracts: _____

Lot(s) _____ Block(s) Subdivision _____

Survey Name and Abstract No: _____

Current Land Use: _____

Proposed Land Use and Purpose of Annexation: _____

Owner(s) Name: _____

Owner's Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Mobile #: _____

Email address: _____



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Property Owner Petition Consent

(Please fill out a separate sheet for each owner of record)

PETITION FOR ANNEXATION OF LAND INTO THE CITY OF SEGUIN

I, _____, owner of the land described below, hereby request annexation of my land into the City of Seguin. I understand that my request does not necessarily mean that my land will be annexed, but that the City will consider my request based upon requests received from other land owners and an evaluation of services to be provided.

Name: _____

Address: _____

City/State/Zip: _____

Lot #: _____, Block: _____, Plat Name: _____
(or attach legal description of property)

Owner Signature: _____

State of Texas
County of _____

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared _____, known to me to be the person whose name is subscribed above.

SUBSCRIBED, ACKNOWLEDGED, AND SWORN TO BEFORE ME by said Affiants this day of _____, _____, to certify which witness my hand and seal of office.

Notary Public signature: _____

Notary Public, State of Texas