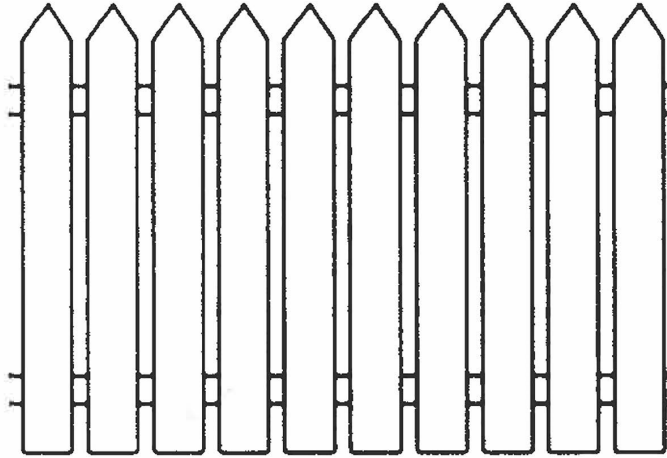




PLANNING & CODES  
108 E. MOUNTAIN ST. SEGUIN, TX 78155

## FENCE PERMIT APPLICATION



**SUBMIT THIS APPLICATION ALONG WITH TWO (2) SETS OF EACH:**

- PLOT PLAT
- FENCE SPECIFICATIONS

Fence permits are required for new fences and any repair over 50% of existing fence.

Permits submitted must be obtained within 75 days of submittal unless an extension is granted.

Failure to obtain the permit will require a new application

**Please allow a minimum of 5 business days for the review before contacting City staff about the status of the application.**

Date:

Permit No:

|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Site</b>                        | Address:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                |
|                                    | <input type="checkbox"/> Corner Lot <input type="checkbox"/> Internal Lot <input type="checkbox"/> Historic District <input type="checkbox"/> Floodplain <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, Base Flood Elevation is required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                |
| <b>Type of Improvement</b>         | <input type="checkbox"/> New Fence<br><input type="checkbox"/> Dumpster Screening<br><input type="checkbox"/> Addition<br><input type="checkbox"/> Repair                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Heights</b>                                                                                                                                                                                                                                | <b>Please indicate sides by North, East, South or West</b>                                                                                                                                                                                     |
|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                               | Front height above adjacent natural grade _____<br>Side yard(s) height above adjacent natural grade _____<br>Rear height above adjacent natural grade _____                                                                                    |
| <b>Description of Construction</b> | Brief Description of Project:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                |
|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                |
|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                |
|                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                |
| <b>Area in Use</b>                 | <b>Residential</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Commercial, Agricultural, Public &amp; Industrial</b>                                                                                                                                                                                      |                                                                                                                                                                                                                                                |
|                                    | <input type="checkbox"/> Treated Wood<br><input type="checkbox"/> Chain Link<br><input type="checkbox"/> Wrought Iron<br><input type="checkbox"/> Decorative Metal<br><input type="checkbox"/> Stone or Brick with Mortar<br><input type="checkbox"/> Painted or Textured Masonry<br><input type="checkbox"/> Other:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <input type="checkbox"/> Treated Wood<br><input type="checkbox"/> Chain Link<br><input type="checkbox"/> Wrought Iron<br><input type="checkbox"/> Decorative Metal<br><input type="checkbox"/> Barbed Wire<br><input type="checkbox"/> Other: | <input type="checkbox"/> Razor Ribbon<br><input type="checkbox"/> Corrugated Steel<br><input type="checkbox"/> Electric Fencing<br><input type="checkbox"/> Stone or Brick with Mortar<br><input type="checkbox"/> Painted or Textured Masonry |
| <b>Homeowner Affidavit</b>         | IN ACCORDANCE WITH THE CITY OF SEGUIN ORDINANCE, CHAPTER 18, "BUILDINGS AND BUILDING REGULATIONS", I HEREBY REQUEST A HOMEOWNER'S PERMIT TO PREFORM THE FOLLOW WORK WITH MY OWN HANDS OR BY AN IMMEDIATE FAMILY MEMBER.<br>I HEREBY CERTIFY THAT I AM THE OWNER OF THE HOME LISTED ABOVE AND I OCCUPY THIS HOME AS MY HOMESTEAD. I FURTHER CERTIFY THAT I WILL PERFORM THE WORK WITH MY OWN HANDS OR AN IMMEDIATE FAMILY MEMBER.<br>I HAVE READ, AND I AM THOROUGHLY FAMILIAR WITH THE CURRENT BUILDING CODES AND ORDINANCES RELATED TO THE WORK THAT I WILL PERFORM AT MY HOME.<br>I, THE APPLICANT FOR THIS HOMEOWNER'S PERMIT, WARRANT THE TRUTHFULNESS OF ALL OF THE INFORMATION PROVIDED IN THIS APPLICATION AND UNDERSTAND THAT IF ANY OF THE INFORMATION IS INCORRECT THE PERMIT MAY BE REVOKED BY THE BUILDING OFFICIAL. |                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                |
|                                    | Printed Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Signature (Homeowner's Signature indicates compliance with the Homeowner's Statement)                                                                                                                                                         | Date                                                                                                                                                                                                                                           |
|                                    | Email:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                |

|                             | NAME / COMPANY | ADDRESS   | PHONE NUMBER |
|-----------------------------|----------------|-----------|--------------|
| PROPERTY OWNER              |                |           |              |
|                             |                |           |              |
| CONTRACTOR                  |                |           |              |
|                             |                |           |              |
| <b>Contractor Signature</b> |                |           |              |
| Printed Name                |                | Signature | Date:        |

**THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS OR ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS COMMENCED. I hereby certify that I have read and examined this application and know the same to be true and correct. The Granting of a permit does not presume to give authority to violate or cancel the provisions of any City, State or Local Law regulation construction or performance or construction.**

↓ DO NOT WRITE BELOW LINE --- OFFICE USE ONLY ↓

| SPECIAL APPROVALS          | REQUIRED | NOT REQUIRED | APPROVED |                   |
|----------------------------|----------|--------------|----------|-------------------|
| Building Inspections       |          |              |          | PERMIT NUMBER     |
| Floodplain                 |          |              |          |                   |
| Electric                   |          |              |          |                   |
|                            |          |              |          |                   |
| Fencing Materials Per Code |          |              |          | FENCE PERMIT FEE  |
| Utilities                  |          |              |          | <b>\$25.00</b>    |
| Zoning                     |          |              |          | BUILDING APPROVAL |
| Easements                  |          |              |          |                   |
| Other                      |          |              |          |                   |

| Inspection Department Comments |
|--------------------------------|
|                                |
|                                |
|                                |
|                                |
|                                |

# City of Seguin Fence Ordinance - Residential

For Non-Residential Properties see Section 36.3 of the Seguin Zoning Ordinances

## Cost of the permit: \$25.00

### Information required for the permit:

A site plan indicating all property pin locations, utility easements if existing, alleys, floodplains or floodways if any and roadway locations. (For information on floodplain requirements see the City Code of Ordinances, Chapter 54 Floods <http://www.municode.com/Resources/gateway.asp?pid=10713&sid=43>) The owner is responsible for staking or flagging the property lines prior to the pre- inspection.

A description of the fencing materials to be used at the home.

Indicate heights of fencing on the site plan for all locations. Residential Height Restrictions are as Follows:

- **Front yard**
  - Four (4) feet or less above the adjacent natural grade. This is from the front edge of the building constructed on the lot. This is not the required Zoning Setback.
- **Side and Rear yards**
  - Six (6) feet or less above from adjacent natural grade.
- **Corner Lot**
  - The corners for driveway and roadways will not allow fencing in areas six (6) lineal feet from the legal street corner. This is to allow for line of sight for vehicles exiting onto roadways and alleys to be seen by opposing traffic and pedestrians.

For fencing over utility easements please contact city staff for assistance.

Inspections shall consist of a pre-permit inspection for the placement and a final inspection to be requested within 30 days of completion.

Failure to call for a final inspection or failure to obtain the required permit will result in action as outlined in Section 1-14, General penalty of the City Code of Ordinances.

All Fencing installed or pre-existing shall be maintained in accordance with City Zoning Code, Section 36.3 Fence Requirements, Part F

