



PLANNING & CODES

# Legal Authorization by Property Owner

Subdivision Name: \_\_\_\_\_

*The Legal Authorization by Property Owner will be used by City staff as the document confirming a person's authority, rank or ability to perform a specific action or delegate their power/duties. **This Legal Authorization Letter by Property Owner must be signed by both the Owner of Record and Representative as part of development application if a Representative will be used.***

I, \_\_\_\_\_ hereby give authorization to \_\_\_\_\_  
(Owner of Record Print Name) (Representative Print Name)

to complete and submit applications for the following items (check all that apply):

Development Studies:

- Traffic Impact Analysis (TIA)
- Master Stormwater Management Report
- Tree Survey & Mitigation Study

Subdivision Concept Plan

Parks Plan

Subdivision Construction

Subdivision Plat

Site Plan

\_\_\_\_\_ will be representing \_\_\_\_\_ beginning  
(Representative Print Name) (Owner of Record Print Name)

\_\_\_\_\_. If a new representative is selected, the Owner of Record will submit a new Legal  
(Start Date)

Authorization by Property Owner in a timely manner to notify City staff of the change.

\_\_\_\_\_  
Owner of Record—Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Representative—Signature